



Jacksonville Sheriff's Office Employee Complaint Form

501 E. Bay Street, Jacksonville, Florida 32202-2975 | www.jaxsheriff.org

Internal Affairs Unit – (904) 630-2187

Nature of Incident/Event	I.A. # (<i>Administrative Use Only</i>)
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Sheriff's Office Employee Information

Citizen Information

Employee's Name and ID# (if known)					Citizen's Name (First MI Last)		
Race	Sex	Height	Weight	Approximate Age	Home Address	Apt#	
Other Identifying Characteristics					City	State	Zip Code
Vehicle or Tag #	Vehicle Model		In Uniform		Race	Sex	D.O.B.
Employee Vehicle Description (Marked/Unmarked, Color)					Home #	Business #	Cell #
Location of Incident/Event					Name of Witness (First MI Last)		
Day and Date of Incident/Event			Time		Witness Address	City, State	Zip Code
Today's Date and Time					Witness Phone Number(s)		

Explanation of Event: (Also list on the back any additional information, employees, witnesses, etc)

F.S.S. 837.06: Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree.

Signature of Citizen: _____

All information is true and correct to the best of my knowledge.

Employee Accepting Form	Assignment	Date and Time
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I.A. # _____

Jacksonville Sheriff's Office Employee Complaint Form Narrative Continuation Sheet

Continue explanation of incident/event, listing additional witnesses and employees. List names, addresses and phone numbers of all additional parties.

Large empty rectangular box for writing the narrative continuation.

Jacksonville Sheriff's Office Employee Complaint Form Instructions on How to Submit the Completed Form

Depending on the Adobe version that you are using you may:

- 1.) You may use the “print form” button to print out the form and mail in a hard copy to:
Jacksonville Sheriff's Office – Internal Affairs Unit, 501 E. Bay Street, Jacksonville, FL 32202

OR

- 2.) You may use the “print form” button to print out the form and hand deliver a hard copy to the Jacksonville Sheriff's Office Police Memorial Building located at 501 E. Bay Street, Jacksonville, FL 32202 or any substation.

If you have questions, please contact the Jacksonville Sheriff's Office Internal Affairs Unit at (904) 630-2187.